## AD-MANUM FINANCE LIMITED



## AD-MANUM FINANCE LIMITED CIN: L52520MP1986PLC003405 Regd. Office: "AGARWAL HOUSE", Ground Floor, 5, Yeshwant Colony, Indore (M.P.) – 452 003 Phone No.: 0731-4714000, 4714024 E-mail : <u>cs@admanumfinance.com</u>, Website : <u>www.admanumfinance.com</u>

## NOTICE OF AGM, REMOTE E-VOTING, BOOK CLOSURE AND DISPATCH OF ANNUAL REPORT

Notice is hereby given that:

- (a) The 33<sup>rd</sup> Annual General Meeting of the Company will be held on Monday the 30<sup>th</sup> Day of September, 2019 at 11:30 AM at Hotel Surya 5/5 Nath Mandir Road, South Tukoganj, Indore-452001 (MP) to transact the business as contained in the notice of the meeting.
- (b) Electronic copies of the notice of AGM and Annual Report for 2018-19 have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). The same is also available on the company's website www.admanumfinance.com. However, the members who have not registered their e-mail address or have requested for hard copies of the Annual report has been send at the registered address of the members by permitted mode and dispatch of the same has been completed.
- (c) Members may vote for the resolutions as set out in the notice of the aforesaid Annual General Meeting through voting by remoteelectronic means;
- (d) The cut-off date is fixed on Monday, the 23<sup>rd</sup> day of September, 2019 for eligibility participation and vote by Remote E-voting or vote by Poll at the AGM to the members whose names are registered in the Register of Members or in the record of the CDSL and/or NSDL as the beneficiary of the Company;
- (e) A person, who acquires shares and becomes shareholder of the Company after dispatch of the notice and holding shares as of the cut-off date 23<sup>rd</sup> day of September, 2019 can do remote e-voting by obtaining the login-id and password by sending an e-mail to ankit 4321@yahoo.com or helpdesk.evoting@cdslindia.com by mentioning their Folio No./DP ID and client ID No. However, if such shareholder is already registered with CDSL for remote e-voting then existing user-id and password can be used for casting your vote.
  (f) Members may note that-

(A) The Remote- e-voting shall commence on 9:00 A.M. (IST) on Friday the 27<sup>th</sup> September, 2019 till 5:00 P.M. Sunday, the 29<sup>th</sup> September, 2019.

(B) the remote e-voting module shall be disabled by CDSL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently:

(C) the facility for voting through ballot paper shall be made available at the AGM;

(D) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and

(E) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date  $23^{rd}$  day of September, 2019 only shall be entitled to the facility of remote e-voting as well as voting for detailed instructions pertaining to e-voting, members may please refer to the section "NOTES" in notice of the AGM. In case of queries or grievances pertaining to e-voting procedure, shareholders may refer the FAQs for shareholders and e-voting user manual for shareholders available at the download section of <u>www.evoting india.com</u> or may contact:

(g) The contact details and email, website address of the Company Share Transfer Agent and the E-Voting Agency is as under:

Particulars	Central Depository Services (India) Ltd.	Ankit Consultancy Pvt. Ltd.	Ad-Manum Finance Limited
Address	17 <sup>th</sup> Floor, P.J. Towers, Dalal Stree, Form Mumbai 400001	Plot No. 60, Electronic Complex, Pardeshipura, Indore- 452001 (MP)	"Agarwal House" Ground Floor 5 Yeshwant Colony Indore-452003 (MP)
Name & Designation	Dy. Manager	CS Saurabh Maheshwari, Compliance officer	CS Mohd Raees Sheikh Company Secretary & Compliance Officer
Tel. #	022-22723333	0731-4281333, 4065797/99	0731-4714024
E-mail id	helpdesk.evoting@cdslindia.co m	ankit_4321@yahoo.com	complianceofficer@admanumfinance .com
Web-Site	www.evotingindia.com	www.ankitonline.com	www.admanumfinance.com

(h) The Company has appointed CS Ishan Jain, Practising Company Secretary (ACS No. 29444 C.P. No. 13032) as the Scrutinizers for the scrutinize the Remote e-Voting and Poll at the aforesaid Annual General Meeting

## Further notice is given that:

Pursuant to the provisions of section 91 of the Companies Act, 2013 read with the 42 of the SEBI (LODR) Regulations 2015 the Register of Members and share transfer book shall remain closed from Tuesday 24<sup>th</sup> September, 2019 to Monday 30<sup>th</sup> September, 2019 (inclusive both days) for the purpose of the aforesaid Annual General Meeting.

FOR. AD-RAEES SHEIKH) 4P-COMPLIANCE OFFICER

Date: 09/09/2019 Place: Indore

Corporate Office : "AGARWAL HOUSE" Ground Floor, 5, Yeshwant Colony, INDORE-452 003 (M.P.) Ph. : (0731) 4714000 • Fax : (0731) 471490 • Email : ho@admanumfinance.com • CIN : L52520MP1986PLC003405